

SILVERTON FIRE DISTRICT REGULAR BOARD MEETING

February 11, 2025 at 7:00 P.M.

Silverton Fire District (St. #1) – 819 Railway Ave NE, Silverton, OR 97381

AGENDA

A copy of the board packet is available at www.silvertonfire.com. In accordance with House Bill 2560, the meeting will be held in person & electronically using the Zoom web conference platform. Please submit written comments to candace.cantu@silvertonfire.com by 5:00pm on Monday, February 10, 2025. Comments received will be shared with the Board of Directors and included in the record. The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should contact the Office Administrator 48 hours prior to the meeting date at (503) 873-5328 or by email at candace.cantu@silvertonfire.com.

Zoom Link: <https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

Meeting ID: 813 0844 0282

Passcode: 315674

I. ROLL CALL

Les Von Flue, President Rob Mengucci, Secretary-Treasurer Dixon Bledsoe, Director
Stacy Palmer, Vice-President Ryan Bielenberg, Director

II. CALL MEETING TO ORDER

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

a) Regular Board Meeting of January 7, 2025

V. OPEN FORUM

This is the sole opportunity for public comment during this regular board meeting, unless a specific public hearing is scheduled. The Silverton Fire District values and encourages public input. Please direct your comments to the Board of Directors as a group rather than to individual members. Avoid addressing staff or other members of the audience. Actions on issues raised in Open Forum are restricted by the Oregon Public Meeting Law. The Board of Directors may request staff to investigate the matter and schedule it for further discussion at a later time. Each individual is allotted three (3) minutes for their comments.

VI. OLD BUSINESS

a) Board Work Session Discussion

VII. FINANCE OFFICER'S REPORT

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT

a) Chief Report

IX. NEW BUSINESS

a) 25-26 Budget Calendar Review & Approval
b) 25-26 Appoint Budget Officer
c) 25-26 Budget Committee Approval

X. ITEMS PENDING

a) OGEC Public Meeting Law Training, March 6, 2025
b) Annual Awards Banquet, February 15, 2025

XI. ADJOURNMENT

SILVERTON FIRE DISTRICT MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. January 14, 2025
Silverton Fire District Station #8 (Scotts Mills)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director
Ryan Bielenberg, Director

ABSENT:

Director Bielenberg
Secretary-Treasurer Mengucci

IN ATTENDANCE:

Chief Miles, Office Administrator (OA) Cantu, AC Veit, BC Terhaar, FF Isherwood

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

VI. APPROVAL OF MINUTES:

a) Regular Board Meeting Minutes

Director Bledsoe made a motion to approve the minutes of the December 10, 2024 board meeting. Vice President Palmer seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye)

VII. OPEN FORUM:

No comments were made during open forum.

VIII. OLD BUSINESS:

a) Board Work Session, January 20, 2025

President Von Flue announced that the board work session scheduled for January 20th was cancelled due to the holiday. OA Cantu inquired what dates would work for the board to reschedule. The members present agreed that Monday, Tuesday, Thursday, and Friday mornings would be suitable. OA Cantu will contact absent members to confirm their availability. President Von Flue and Vice President Palmer agreed that the chief's evaluation

will take place during this meeting. President Von Flue also mentioned that other topics, including benefits and wage comparisons, will be discussed at the work session.

IX. FINANCE OFFICER'S REPORT:

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Director Bledsoe made a motion to approve the finance officer's report as presented. Vice President Palmer seconded the motion. The motion carried unanimously.

OA Cantu reviewed the bank comparisons from December and January, specifically highlighting the variance in ending balances from 2023 to 2024. OA Cantu clarified that tax revenue checks were received after the board packet was prepared, so they were not reflected in the initial report. The bank comparisons for this month, however, show those funds have now been accounted for.

President Von Flue inquired about the impact of the current California Conflagration on the budget. Chief Miles confirmed that E416, with four personnel, had been deployed to California. President Von Flue asked about the expected return time for the crew, to which AC Veit responded that the engine and firefighters were anticipated to return around January 21st. OA Cantu then explained the reimbursement process from California, noting that it typically takes about a year for fire districts to receive reimbursement.

(President Von Flue: Aye, Vice President Palmer: Aye, Director Bledsoe: Aye)

X. CHIEF'S REPORT

- a) Monthly Report**

Chief Miles provided a brief overview of the monthly report to the Board, highlighting key events such as the California conflagration and the Oregon response deployment. He also mentioned the upcoming relocation of the siren from the old city hall parking lot to Silverton Fire District Station #1. According to Chief Miles, the siren will be moved at the beginning of February, but it will undergo maintenance and be out of service for approximately 6 to 8 months. Chief Miles and the board members also discussed some of the siren's history.

- b) OGEC Public Meeting Law Training, March 6, 2025**

OA Cantu announced that the OGEC Public Meeting Law Training is scheduled for March 6th, 2025, at 9:00 AM at the new City Hall. Some City staff will be attending the course, and the school district has been notified, though they have not responded yet. President Von Flue emphasized that all board members need to complete this training, particularly those whose terms are expiring.

- c) Annual Awards Banquet, February 15, 2025, 6:00pm, Oregon Gardens**

Chief Miles extended an invitation to the Annual Awards Banquet being held at the Oregon Gardens on February 15, 2025, beginning at 6:00pm.

XI. NEW BUSINESS:

No new business items were discussed during the meeting.

XII. ITEMS PENDING:

- a) SDAO Conference February 7th – 9th**

President Von Flue stated that the SDAO Conference is coming up. OA Cantu said that the

cut off date for registering is January 30th. Should any board members who want to attend that hasn't already registered, please reach out as soon as possible to AO Cantu. President Von Flue discussed the costs of attending multiple conferences a year but encouraged participation.

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:28 p.m.

Approved this _____ day of _____, 2025.

President

Minutes recorded and prepared by Kaylee Spencer

Accounts Payable

Checks by Date - Detail by Check Date

User: Candace
 Printed: 2/3/2025 10:57 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001181	6091910	AMAZON CAPITAL SERVICES	01/15/2025	
	#1GKF-1LHL-9MPY	BOTTLE DEPOSITS		2.40
	#1VTL-GWYR-9434	TURKEY BASTER		7.83
	#1VTL-GWYR-9434	REHAB - HOT WATER KETTLES (2)		31.98
	#1VTL-GWYR-9434	COMPUTER MOUNTS		43.98
	#1VTL-GWYR-9434	OFFICE CHAIR		216.99
	#1VTL-GWYR-9434	(2) COMPUTERS		452.00
	#1VTL-GWYR-9434	REHAB - CREAMER		33.30
	#1VTL-GWYR-9434	GREEN FOLDERS		72.69
	#1VTL-GWYR-9434	CHRISTMAS PARTY NAPKINS		26.99
	#1VTL-GWYR-9434	CHRISTMAS PARTY CUPS		30.99
	#1VTL-GWYR-9434	REHAB - HOT CIDER		29.54
	#1VTL-GWYR-9434	POSER SUPPLY		62.42
	#1VTL-GWYR-9434	PATCH CABLES		29.57
	#1VTL-GWYR-9434	LABEL COVERS		19.90
	#1VTL-GWYR-9434	TESTER CABLE		9.89
	#1VTL-GWYR-9434	P TOUCH TAPE		18.29
	#1VTL-GWYR-9434	SHIPPING LABELS		15.98
	#1VTL-GWYR-9434	ETHERNET CABLES		18.89
	#1VTL-GWYR-9434	SHOP LIGHT		191.80
	#1VTL-GWYR-9434	MANILLA TAGS		41.99
	#1VTL-GWYR-9434	RED FOLDERS		58.10
	#1VTL-GWYR-9434	REHAB - STIR STICKS		6.99
	#1VTL-GWYR-9434	CHRISTMAS DECOR		26.99
	#1VTL-GWYR-9434	BLUE FOLDERS		72.99
	#1VTL-GWYR-9434	REHAB - COFFEE		45.92
	#1VTL-GWYR-9434	(2) WALL CLOCKS		50.38
	#1VTL-GWYR-9434	2025 PLANNER		22.95
			Total for Check Number 1001181:	1,641.74
1001182	6092011	ANTHONY KLOPFENSTEIN	01/15/2025	
	QTR 3 VOL PAY	QTR 3 VOL PAY, RETURNED DD		77.96
			Total for Check Number 1001182:	77.96
1001183	6091842	AT&T MOBILITY	01/15/2025	
	UYV122024	FIRSTNET FOR C402 AND ST9 IPAD		19.99
			Total for Check Number 1001183:	19.99
1001184	007150	BOUND TREE MEDICAL, LLC	01/15/2025	
	85580426	LG AND MED GLOVES		399.80
			Total for Check Number 1001184:	399.80
1001185	6092009	BRANDON SCHURTER	01/15/2025	
	FALL 2024	FALL TUITION REIMBURSEMENT		1,656.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	8730	CALL CENTRIC - NOVEMBER		39.80
			Total for Check Number 1001192:	2,010.80
1001193	6091972 FALL 2024	GIOVANNI NEVES FALL 2024 TUITION REIMBURSEMENT	01/15/2025	1,104.00
			Total for Check Number 1001193:	1,104.00
1001194	033975 9358731520	GRAINGER SCBA BATTERIES	01/15/2025	72.40
			Total for Check Number 1001194:	72.40
1001195	097300 305708 353688 361249	HI-SCHOOL DISH SOAP 5 GAL GAS CAN - BUTTERCUP GAS CAN FOR E485	01/15/2025	12.99 28.99 21.99
			Total for Check Number 1001195:	63.97
1001196	037800 210	HOME PLACE HULETT PIZZA	01/15/2025	90.15
			Total for Check Number 1001196:	90.15
1001197	6091929 AEMT AEMT AEMT AEMT AEMT AEMT AEMT AEMT	JULIE HANSEN CHEMEKETA CLASS BACKGROUND PEARSON TESTING OREGON LICENSE FEE FIELD PRINT CASTLE BRANCH CHEMEKETA PARAMEDIC APP NREMT REGISTRY	01/15/2025	1,882.00 87.85 133.32 125.00 58.75 45.87 40.00 144.00
			Total for Check Number 1001197:	2,516.79
1001198	055500 INV900494 INV904134	L.N.CURTIS & SONS (2) LENS RING, (3) WASHER (2) LENS RING, G1 FACEPIECE	01/15/2025	91.59 68.41
			Total for Check Number 1001198:	160.00
1001199	098725 71773	LOCAL GOVERNMENT LAW GROUP P LEGAL ADVICE REGARDING FCRA	01/15/2025	256.50
			Total for Check Number 1001199:	256.50
1001200	065838 165600	MARION ENVIRONMENTAL SERV. L/V 35 GAL BIO PICKUP	01/15/2025	28.35
			Total for Check Number 1001200:	28.35
1001201	120185 0012	MARK ZEITZER MEDICAL DIRECTOR SERVICES	01/15/2025	1,000.00
			Total for Check Number 1001201:	1,000.00
1001202	6092010 QTR 2 VOL PAY	NATHANIEL GUBBELS QTR 2 VOL PAY, RETURNED DD	01/15/2025	3.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001202:	3.71
1001203	073835 24-47239 25-553	NORTHWEST SAFETY CLEAN REMAINDER ON TURNOUT SOAP ADVANCED INSPECTION ON TURNOUTS	01/15/2025	0.88 443.21
			Total for Check Number 1001203:	444.09
1001204	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 12/5-1/8	01/15/2025	1,093.22
			Total for Check Number 1001204:	1,093.22
1001205	6092012 1035	OREGON PRECISION PLUMBING LLC PLUMBING WORK FOR EXTRACTOR INST.	01/15/2025	4,225.00
			Total for Check Number 1001205:	4,225.00
1001206	6091892 U028H794	PACER PROPANE PROPANE STA. 8	01/15/2025	507.16
			Total for Check Number 1001206:	507.16
1001207	6091901 996288	PACIFIC OFFICE AUTOMATION (SALE COPIES FOR 12/7-1/7	01/15/2025	98.06
			Total for Check Number 1001207:	98.06
1001208	6091926 37859	PYRAMID FILMS CORP (30) CPR CARDS	01/15/2025	230.70
			Total for Check Number 1001208:	230.70
1001209	092090 0456-003738724 0456-003739199	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 12/1-12/31 STAT. 8 GARBAGE SERV. 12/1-12/31	01/15/2025	145.34 127.66
			Total for Check Number 1001209:	273.00
1001210	094000 2183-26 398-40	ROTH'S FRESH MARKETS PROPANE FOR CHRISTMAS HAM BOTTLED WATER	01/15/2025	16.36 479.28
			Total for Check Number 1001210:	495.64
1001211	010050 2927	SELAH SPRINGS INVESTMENTS LLC MONITORING SERVICE (ST 1/8), TELGUAR	01/15/2025	1,368.00
			Total for Check Number 1001211:	1,368.00
1001212	900213 AEMT REIMB. AEMT REIMB. AEMT REIMB. AEMT REIMB. AEMT REIMB. AEMT REIMB. AEMT REIMB. AEMT REIMB.	TED KLOPFENSTEIN NREMT TESTING CASTLE BRANCH CHEMEKETA CLASS BACKGROUND CHEMEKETA PARAMEDIC APP OREGON LICENSE FEE PEARSON TRAINING FINGERPRINTING	01/15/2025	144.00 45.87 1,882.00 87.85 40.00 125.00 133.32 58.75
			Total for Check Number 1001212:	2,516.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001213	201523	TOWNSHIP HEALTH DPC (1) FF PHYSICAL	01/15/2025	270.00
Total for Check Number 1001213:				270.00
1001214	112435	VERIZON WIRELESS	01/15/2025	
	6102580730	B. MILES CELL SERV.: 01/02-02/01		42.73
	6102580730	401 IPAD SERV.: 01/02-02/01		40.81
	6102580730	415 IPAD SERV.: 01/02-02/01		40.81
	6102580730	M. HUGHES CELL SERV.: 01/02-02/01		42.73
	6102580730	482 IPAD SERV.: 01/02-02/01		40.81
	6102580730	R. SAVAGE CELL SERV.: 01/02-02/01		42.73
	6102580730	411 IPAD SERV.: 01/02-02/01		40.81
	6102580730	405 IPAD SERV.:		40.81
	6102580730	485 IPAD SERV.: 01/02-02/01		40.81
	6102580730	407 IPAD SERV.: 01/02-02/01		40.81
	6102580730	K. VEIT CELL SERV.: 01/02-02/01		42.73
	6102580730	423 IPAD SERV.: 01/02-02/01		40.81
	6102580730	C. CANTU CELL SERV.: 01/02-02/01		42.73
	6102580730	D. BROWN CELL SERV.: 01/02-02/01		42.73
	6102580730	K. MILLER CELL SERV.: 01/02-02/01		42.73
	6102580730	I. PETERSON CELL SERV.: 01/02-02/01		42.73
Total for Check Number 1001214:				668.32
1001215	119000	WILCO	01/15/2025	
	719211	CHRISTMAS TREE AND POINSETTIA		72.99
	719234	INSOLES FOR WILDLAND BOOTS		22.49
Total for Check Number 1001215:				95.48
1001216	119609	WITHERS LUMBER	01/15/2025	
	2501-625104	DRILL TOWER MAINTENANCE		5.46
	2501-625210	WASHER WALL REPAIR		61.56
Total for Check Number 1001216:				67.02
Total for 1/15/2025:				25,743.05
1001217	068535	911 SUPPLY INC	01/30/2025	
	INV-1-48222	(2) EMT PATCH, PATCH INSTALL, HEAT PRI		124.88
	INV-1-48764	(1) TAPE INSTALL		9.97
	INV-1-49574	(1) NAME PLATE, PATCH INSTALL		43.34
	INV-1-50256	(10) EMR PATCH AND VELCRO, (10) EMT P		253.23
	INV-1-50257	(1) HEROS NAME TAPE		16.09
Total for Check Number 1001217:				447.51
1001218	005320	BIO-MED TESTING SERVICE INC.	01/30/2025	
	1112584	(2) BACKGROUND CHECKS		64.00
Total for Check Number 1001218:				64.00
1001219	007150	BOUND TREE MEDICAL, LLC	01/30/2025	
	85629111	(2) CASE MED NITRILE GLOVES		399.80
Total for Check Number 1001219:				399.80
1001220	6091925	CANTU ELECTRIC, LLC	01/30/2025	
	1642	CANTU ELECTRIC FOR EXTRACTOR AFG		4,545.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001220:	4,545.00
1001221	010172 CP-00561913	CARSON OIL COMPANY FUEL FOR 1/1-1/16	01/30/2025	1,129.31
			Total for Check Number 1001221:	1,129.31
1001222	6091898 05-250170568	CUMMINS SALES AND SERVICE PLANNED MAINTENANCE FOR ST 1 GENE	01/30/2025	2,176.03
			Total for Check Number 1001222:	2,176.03
1001223	6091816 6829	DANIEL EARL WILGUS INSTALLED NEW MARHY GAS VALVE	01/30/2025	349.00
			Total for Check Number 1001223:	349.00
1001224	097300 317247 319346 328483 544541 547903 549013 549482 564297	HI-SCHOOL LAUNDRY DETERGENT CONFLAGRATION SUPPLIES E416 SUPPLIES FOR ACADEMY UPPER BAY PROJECT SUPPLIES FOR EXTRACTOR INSTALL - AF WASH BAY REPAIRS SUPPLIES FOR EXTRACTOR INSTALL - AF CLEANING SUPPLIES ST 1	01/30/2025	18.98 126.63 14.98 18.17 27.94 24.57 29.02 24.97
			Total for Check Number 1001224:	285.26
1001225	035075 1 2	HRA VEBA TRUST YA462 HRA/VEBA JAN YA462 HRA/VEBA: JAN	01/30/2025 PR Batch 00003.01.2025 YA4 PR Batch 00003.01.2025 YA4	200.00 1,600.00
			Total for Check Number 1001225:	1,800.00
1001226	6091987 15162	KUENZI ELECTRIC, INC ST8 GENERATOR	01/30/2025	361.80
			Total for Check Number 1001226:	361.80
1001227	6091967 2018644	MEDICAL AIR SERVICES ASSOCIATIO FEBRUARY 2025	01/30/2025	910.00
			Total for Check Number 1001227:	910.00
1001228	072925 130-146773CRWFC 130-146773CRWFC	METCOM 9-1-1 CREW FORCE ANNUAL MAINT FEE 7/1/24- DISPATCH SERVICE FEE FOR FEB 2025	01/30/2025	452.09 8,308.20
			Total for Check Number 1001228:	8,760.29
1001229	076000 25-2137	OFDDA OFDDA ANNUAL RENEWAL	01/30/2025	1,500.00
			Total for Check Number 1001229:	1,500.00
1001230	6091868 48470	OREGON SEWER & DRAIN (4) PORTABLE UNIT SERVICE	01/30/2025	120.00
			Total for Check Number 1001230:	120.00
1001231	6091896	PACIFIC OFFICE AUTOMATION INC	01/30/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	5032872070	COPY MACHINE 2/1-2/28		179.01
			Total for Check Number 1001231:	179.01
1001232	065870 0286539-IN	PETRO CARD 200GAL ULTRA LOW SULFUR DIESEL @ 2.1	01/30/2025	599.80
			Total for Check Number 1001232:	599.80
1001233	083200 0074320000 2603340000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 12/6-1/8 STAT. 1 ELECTRIC SERV. 12/6-1/8 STAT. 3 ELECTRIC SERV. 12/6-1/8 STAT. 9 ELECTRIC SERV. 12/6-1/8 STAT. 2 ELECTRIC SERV. 12/6-1/8	01/30/2025	219.14 1,742.08 71.15 63.53 53.12
			Total for Check Number 1001233:	2,149.02
1001234	6091891 840368 840490	RICKMAR ENTERPRISES INC JANUARY SERVICE ST 8 ONBOARD	01/30/2025	145.00 350.00
			Total for Check Number 1001234:	495.00
1001235	094000 7152 9599	ROTH'S FRESH MARKETS DRY ICE FOR ACADEMY DONUTS FOR CPR TRAINING	01/30/2025	3.30 15.99
			Total for Check Number 1001235:	19.29
1001236	095050 21381	SCHURTER TRUCKING E405 TURBO ACTUATOR REPAIR	01/30/2025	2,441.12
			Total for Check Number 1001236:	2,441.12
1001237	098720 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823	SDIS MEDICAL: EMPLOYER CONTRIB. FEB LTD: EMPLOYER CONTRIB. FEB MEDICAL: EMPLOYEE CONTRIB.: FEB MEDICAL: EMPLOYEE CONTRIB. FEB MEDICAL: EMPLOYER CONTRIB. FEB LTD: EMPLOYER CONTRIB. FEB	01/30/2025 PR Batch 00003.01.2025 MEI PR Batch 00003.01.2025 LTD PR Batch 00003.01.2025 MEI PR Batch 00003.01.2025 MEI PR Batch 00003.01.2025 MEI PR Batch 00003.01.2025 LTD	12,086.11 29.89 1,342.89 148.13 1,333.13 239.12
			Total for Check Number 1001237:	15,179.27
1001238	096520	SEA WESTERN FIRE EQUIPMENT VANGUARD MK-1-GAUNTLET STYLE STR VANGUARD MK-1-GAUNTLET STYLE STR VANGUARD MK-1-GAUNTLET STYLE STR	01/30/2025	504.60 485.00 291.00
			Total for Check Number 1001238:	1,280.60
1001239	096976 510364 829424 830694 830695 830761 831302 831879 832892 832955	SILVER CREEK AUTO PARTS, INC. C482 (2) BLADES PIG MATS - HAZMAT RETURNED FOR CRE 412 BATTERY (2) OIL FILTERS 412-421 (12) BRAKE CLEANER, BATT HOLDOWN K D411 WINDOW MOTOR REPAIR SHOP TOWELS, 5W20 OIL B497 OIL CHANGE (3) 5QT 5W20	01/30/2025	20.83 -150.49 145.90 10.77 63.16 171.68 176.92 272.30 56.02

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	833210	(2) BATTERIES FOR STOCK		339.48
Total for Check Number 1001239:				1,106.57
1001240	6091997 RCT# 149791	STAYTON SPORTS STORE VINYL LETTERING FOR TRAINING VESTS	01/30/2025	30.00
Total for Check Number 1001240:				30.00
1001241	027039 930943-0001	SUN LIFE FINANCIAL FEBRUARY POLICY	01/30/2025	498.17
Total for Check Number 1001241:				498.17
1001242	200118 #INV110949	TARGETSOLUTIONS LEARNING, LLC VECTOR SOLUTION 2/15/2025-2/14/2026	01/30/2025	550.00
Total for Check Number 1001242:				550.00
1001243	211619 000016A6X1025	UPS POSTAGE FOR PACKAGE TO CASCADE FIF	01/30/2025	28.15
Total for Check Number 1001243:				28.15
1001244	091893 0005531704 0005531704 0005531704	USable LIFE AD&D/LIFE INS. EMPLOYER CONTIB: FEB LIFEMAP: EMPLOYEE CONTRIB.: FEB AD&D/LIFE INS. EMPLOYER CONTIB FEB	01/30/2025 PR Batch 00003.01.2025 AD& PR Batch 00003.01.2025 LIF PR Batch 00003.01.2025 AD&	71.40 39.15 2.70
Total for Check Number 1001244:				113.25
1001245	6091829 12/14-1/14	WAVE 056639301-0008873 CONV. BOX	01/30/2025	124.86
Total for Check Number 1001245:				124.86
1001246	230918 17310	WIRE WORKS LLC SIREN SPEAKER E415	01/30/2025	191.95
Total for Check Number 1001246:				191.95
1001247	119609 395902	WITHERS LUMBER DRYING RACK	01/30/2025	13.47
Total for Check Number 1001247:				13.47
1001248	034015 12/25-1/24 12/25-1/24 RL 12/25-1/24 ST1 12/25-1/24 ST8 12/25-1/24 ST9 12/25-1/24 STA2	ZIPLY FIBER 503-873-3190-062193-5 503-001-0586-110204-5 503-873-2805-070997-5 503-873-6215-090168-5 503-873-5645-012395-5 503-873-5097-071291-5	01/30/2025	77.12 27.30 224.79 102.12 77.12 84.36
Total for Check Number 1001248:				592.81
Total for 1/30/2025:				48,440.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Report Total (68 checks):	74,183.39

General Ledger

Expense vs Budget with Encumbrances



User: Candace
 Printed: 2/3/2025 10:58:27 AM
 Period 01 - 12
 Fiscal Year 2025

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-51001	PERSONNEL	747,453.00	399,836.07	0.00	347,616.93	46.51
25-1-51002	EXTRA PERSONNEL	0.00	0.00	0.00	0.00	0.00
25-1-51003	WORKERS COMP COVERAGE	35,000.00	14,037.93	0.00	20,962.07	59.89
25-1-51004	SOCIAL SECURITY	70,492.00	49,774.85	0.00	20,717.15	29.39
25-1-51005	GROUP HEALTH INSURANCE	202,346.00	103,989.06	0.00	98,356.94	48.61
25-1-51006	GROUP LIFE INSURANCE	17,463.00	8,873.32	0.00	8,589.68	49.19
25-1-51007	PERS	283,522.00	151,498.44	0.00	132,023.56	46.57
25-1-51008	UNEMPLOYMENT INSURANCE	1,200.00	3.02	0.00	1,196.98	99.75
25-1-51009	OVERTIME	75,000.00	103,703.82	0.00	-28,703.82	-38.27
25-1-51010	VOLUNTEERS	85,000.00	148,385.89	0.00	-63,385.89	-74.57
25-1-51012	MEDICAL SAVINGS PLAN	21,600.00	11,200.00	0.00	10,400.00	48.15
25-1-51013	DIRECTORS EXPENSES	500.00	0.00	0.00	500.00	100.00
	PAYROLL RELATED EXP	1,539,576.00	991,302.40	0.00	548,273.60	35.61
25-1-61001	OFFICE SUPPLIES	3,800.00	2,794.63	0.00	1,005.37	26.46
25-1-61002	DUES AND SUBSCRIPTIONS	9,000.00	6,761.75	0.00	2,238.25	24.87
25-1-61003	CONTRACT SERVICES	35,000.00	31,467.06	0.00	3,532.94	10.09
25-1-61004	TELEPHONE	20,000.00	8,821.18	0.00	11,178.82	55.89
25-1-61005	POSTAGE AND FREIGHT	2,500.00	296.58	0.00	2,203.42	88.14
25-1-61006	UTILITIES	48,000.00	26,219.24	0.00	21,780.76	45.38
25-1-61007	ELECTION EXPENSES	4,500.00	0.00	0.00	4,500.00	100.00
25-1-61008	BUILDING MAINT.JANITORIAL	30,000.00	14,868.43	0.00	15,131.57	50.44
25-1-61009	LGIP FEES	50.00	0.30	0.00	49.70	99.40
25-1-61011	ANNUAL AUDIT	9,500.00	8,350.00	0.00	1,150.00	12.11
25-1-61012	EMPLOYEE RECOGNITION	3,500.00	28.00	0.00	3,472.00	99.20
25-1-61013	RECRUITING EXPENSE	2,500.00	115.93	0.00	2,384.07	95.36
25-1-61014	TRAINING SUPPLIES	2,000.00	513.00	0.00	1,487.00	74.35
25-1-61015	TRAINING EXPENSE	75,000.00	35,139.40	0.00	39,860.60	53.15
25-1-61016	CONFERENCE EXPENSE	5,000.00	400.00	0.00	4,600.00	92.00
25-1-61017	SHOP EXPENSE	3,500.00	3,080.63	0.00	419.37	11.98
25-1-61018	EMS SUPPLIES	7,000.00	5,629.97	0.00	1,370.03	19.57
25-1-61019	INSURANCE	82,000.00	0.00	0.00	82,000.00	100.00
25-1-61020	CIVIL SERVICE	5,500.00	1,000.00	0.00	4,500.00	81.82
25-1-61021	TRAVEL EXPENSE	3,000.00	916.55	0.00	2,083.45	69.45
25-1-61022	EQUIPMENT MAINTENANCE	8,000.00	4,258.14	0.00	3,741.86	46.77
25-1-61023	UNIFORM ALLOWANCE	10,000.00	8,016.83	0.00	1,983.17	19.83
25-1-61024	FUELS AND LUBRICANTS	40,000.00	25,042.64	0.00	14,957.36	37.39
25-1-61025	RURAL ADDRESSING	650.00	0.00	0.00	650.00	100.00
25-1-61026	RADIO MAINTENANCE	6,500.00	1,943.77	0.00	4,556.23	70.10
25-1-61027	COMPUTER MAINTENANCE	20,000.00	212.95	0.00	19,787.05	98.94
25-1-61031	LEGAL SERVICES	10,000.00	256.50	0.00	9,743.50	97.44
25-1-61032	FIREFIGHTING CHEMICALS	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61033	APPLIANCES	2,500.00	575.00	0.00	1,925.00	77.00
25-1-61037	ADMINISTRATION SERVICES	30,000.00	11,785.63	0.00	18,214.37	60.71
25-1-61042	SAFETYPROTECTIVE CLOTHING	7,000.00	3,054.27	0.00	3,945.73	56.37
25-1-61044	SMALL TOOLS AND EQUIPMENT	8,686.00	2,394.23	0.00	6,291.77	72.44
25-1-61045	HAZMAT SUPPLIES	500.00	666.35	0.00	-166.35	-33.27
25-1-61050	DISPATCH SERVICES	99,700.00	66,465.60	0.00	33,234.40	33.33
25-1-61055	MEDICAL MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
25-1-61056	HEALTH AND WELFARE	16,000.00	6,462.22	0.00	9,537.78	59.61
25-1-61057	VEHICLE MAINTENANCE	45,000.00	16,116.85	0.00	28,883.15	64.18
25-1-61060	MAJOR FIRE LOSS EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00
25-1-61063	GRANT EXPENDITURES	136,000.00	37,181.93	0.00	98,818.07	72.66

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-61064	EQUIPMENT TESTING	18,000.00	8,801.00	0.00	9,199.00	51.11
25-1-61065	SCBA MAINTENANCE	4,500.00	4,571.75	0.00	-71.75	-1.59
25-1-61066	INVESTIGATIONS	500.00	0.00	0.00	500.00	100.00
25-1-61070	CONFLAGRATION EXPENSES	1,500.00	586.17	0.00	913.83	60.92
25-1-61092	FIRE PREVENTION SUPPLIES	1,500.00	500.64	500.64	498.72	33.25
25-1-61093	FIRE PREVENTION	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61094	HEALTHMEDICAL	15,000.00	3,071.52	0.00	11,928.48	79.52
25-1-61095	PROTECTIVE EQUIP MAINT	4,000.00	1,392.87	0.00	2,607.13	65.18
	MATL SUPP & EXP	840,886.00	349,759.51	500.64	490,625.85	58.35
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	20,000.00	376.52	0.00	19,623.48	98.12
25-1-71002	PROTECTIVE EQUIPMENT	50,000.00	4,713.51	24,350.36	20,936.13	41.87
25-1-71003	MAJOR EQUIPMENT	10,500.00	0.00	0.00	10,500.00	100.00
25-1-71004	COMMUNICATION EQUIPMENT	8,500.00	2,363.05	0.00	6,136.95	72.20
25-1-71010	EQUIPMENT REPLACEMENT	5,000.00	800.00	0.00	4,200.00	84.00
25-1-71015	HOSE REPLACEMENT	6,500.00	0.00	0.00	6,500.00	100.00
25-1-71138	COMPUTER EXPENSE	25,000.00	8,384.07	0.00	16,615.93	66.46
25-1-71139	TRAINING EQUIPMENT	12,000.00	783.95	0.00	11,216.05	93.47
	CAPITAL OUTLAY	137,500.00	17,421.10	24,350.36	95,728.54	69.62
25-1-90001	CONTINGENCIES	100,000.00	0.00	0.00	100,000.00	100.00
	CONTINGENCY	100,000.00	0.00	0.00	100,000.00	100.00
25-5-92006	ENDING FUND BALANCE UNAPPROPRIATED	825,000.00	0.00	0.00	825,000.00	100.00
		825,000.00	0.00	0.00	825,000.00	100.00
25-1-91025	TRANSFER OUT (FUND 24)	15,100.00	15,100.00	0.00	0.00	0.00
25-1-91026	TRANSFER OUT (FUND 29)	100,000.00	100,000.00	0.00	0.00	0.00
25-1-91027	TRANSFER OUT (FUND 31)	50,000.00	50,000.00	0.00	0.00	0.00
	TRANSFER OUT	165,100.00	165,100.00	0.00	0.00	0.00
25-1-93001	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
25-1-93002	LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
Expense Total		3,608,062.00	1,523,583.01	24,851.00	2,059,627.99	57.0841

BANK ACCOUNT BALANCE COMPARISON

<u>November 30, 2023</u>		<u>November 30, 2024</u>	
Columbia Bank Checking	\$ 583,950.76	Columbia Bank Checking	\$ 538,533.23
Columbia Bank MM	\$ 270,357.75	Columbia Bank MM	\$ 332,409.05
Local Gov't Pool	\$ 2,944,162.08	Local Gov't Pool	\$ 2,225,198.38
Sub Total	\$ 3,798,470.59	Sub Total	\$ 3,096,140.66
<i>OPERATING BUDGET AHEAD -\$702,329.93</i>			

<u>December 31, 2023</u>		<u>December 31, 2024</u>	
Columbia Bank Checking	\$ 342,723.33	Columbia Bank Checking	\$ 239,200.40
Columbia Bank MM	\$ 363,906.23	Columbia Bank MM	\$ 492,033.67
Local Gov't Pool	\$ 3,043,776.24	Local Gov't Pool	\$ 3,166,472.57
Sub Total	\$ 3,750,405.80	Sub Total	\$ 3,897,706.64
<i>OPERATING BUDGET AHEAD \$147,300.84</i>			

<u>January 31, 2024</u>		<u>January 31, 2025</u>	
Columbia Bank Checking	\$ 133,844.85	Columbia Bank Checking	\$ 257,396.04
Columbia Bank MM	\$ 407,754.43	Columbia Bank MM	\$ 498,596.93
Local Gov't Pool	\$ 3,101,239.72	Local Gov't Pool	\$ 2,967,770.29
Sub Total	\$ 3,642,839.00	Sub Total	\$ 3,723,763.26
<i>OPERATING BUDGET AHEAD \$80,924.26</i>			

**Silverton Fire District
Board of Directors Meeting
Fire Chief Report**

Submitted by: Bill Miles, Fire Chief
February 7, 2025

Current Projects:

- City pre-application conference and fire code comments for project on James Street.
- Residential driveway reviews
- Review incident data uploads to OSFM
- Run incident attendance reports for 2024 quarter 4
- Water Supply Review for Silver Creek Fellowship Project
- Needed Fire Flow Calculation for Scotts Mills School for City of Scotts Mills water system master plan

Meetings/Activities:

- North Chief's Meeting February 4th, Hubbard Fire District.
- METCOM Board Meeting 2/12/25
- Marion County Fire Defense Board Meeting 1/29/25 MCFD#1
- January 28th Marion County Emergency Management Meeting
- Silverton First Citizen Awards, January 25th
- Attend Woodburn FD Chief Joe Budge Retirement 1/31/25

Staffing/Volunteer Changes-Updates:

- Currently have 72 Volunteers and 9 career staff on the roster.
- Currently have 6 RV's (Resident Volunteers).
- 7 new Combat Volunteer Firefighters started training academy Jan 3rd

Trainings-Held/Attended:

- Attend Weekly EMS & Fire training.
- Local Budget Law Training Clackamas Community College 2/5/2025

Other Activities/Topics of Interest:

- B407 Update- Still waiting on replacement wiring harness.
- E416 Update- Picking up engine from Delta Truck Center in California 2/10/25
- 1/29/25 Brown, Hughes, Miles, tour MCFD#1 Defensible Space project on 55th Ave, Salem
- Honored to receive Silverton Distinguished Service award at Silverton First Citizen Banquet 1/25/25

January Calls:

January 2025 Calls- 103 4.9% decrease
January 2024 Calls- 108

Smoke Alarm Maintenance Requests

For the month of January and the first 2 weeks of February, we responded to smoke alarm maintenance requests 12 times with 3 needing follow-up visits for expired smoke alarms. Smoke alarm maintenance includes replacing batteries in smoke alarms, carbon monoxide (CO) alarms and installing new smoke alarms. We also deployed a bed shaker.



SILVERTON FIRE DISTRICT
2025 – 2026
PROPOSED BUDGET CALENDAR

Proposed February 11, 2025

Appoint Budget Officer _____	*February 11, 2025
Appoint Budget Committee _____	* February 11, 2025
Approve 2025-2026 Budget Calendar _____	* February 11, 2025
Publish Notice of Budget Committee Meeting _____ <i>(5 to 30 days before the meeting)</i>	April 20, 2025
Budget Committee Meeting _____	May 20, 2025
Budget Committee Meeting _____ <i>(If necessary)</i>	May 22, 2025
Publish Notice of Budget Hearing & Summary _____ <i>(5 to 30 days before the hearing)</i>	May 25, 2025
Hold Public Budget Hearing & Adopt Budget _____	*June 10, 2025
Enact Resolutions _____ <i>Adopt budget & make appropriations</i> <i>Impose & categorize taxes</i>	*June 10, 2025
Submit Tax Certification to Assessor(s)/Clerk(s) Office _____ <i>(All 2025-2026 Budget & Resolutions)</i>	July 7, 2024

*** Denotes days of regular Board of Director meetings**



**SILVERTON FIRE DISTRICT
2025 – 2026
BUDGET COMMITTEE**

ELECTED

TERM EXPIRES

Robert Mengucci.....06/30/2027
Stacy Palmer.....06/30/2027
Dixon Bledsoe.....06/30/2025
Ryan Bielenberg.....06/30/2025
Les Von Flue.....06/30/2025

John Debo 6/30/2025
Fred Bridgehouse.. 6/30/2027
Nick Robinson..... 6/30/2027
Gordy Jensen..... 6/30/2025
Greta Ossman..... 6/30/2025

Budget Officer William Miles, Fire Chief

Staff.....Keith Veit, Assistant Chief

Candace Cantu, Office Administrator

Kaylee Spencer, Administrative Assistant

Dan Brown, Lt. Training & Volunteer Coordinator

Max Hughes, Firefighter/EMT

Kyle Miller, Firefighter/EMT

Ian Peterson, Maintenance Firefighter

River Valdez-Savage, Firefighter/EMT