

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. November 12<sup>th</sup>, 2024  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### ABSENT:

*All Directors were present.*

### IN ATTENDANCE:

Chief Miles, Office Administrator (OA) Cantu, AC Veit, BC Pilmore, BC Terhaar, Lt. Brown, FF Peterson

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF MINUTES:

#### a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the October 8, 2024 board meeting. Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

### V. OPEN FORUM:

*No comments were made during open forum.*

### VI. OLD BUSINESS:

#### a) **Adopt Revisions to Policy 103**

Vice President Palmer made a motion to adopt the revisions to Policy 103. Director Bledsoe seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

#### b) **Adopt Revisions to Policies 201-207**

Vice President Palmer made a motion to adopt revisions to Policies 201-207 with a grammatical correction on Policy 204. Secretary-Treasurer Mengucci seconded the motion. The motion

passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**VII. FINANCE OFFICER'S REPORT:**

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Director Bledsoe made a motion to approve the finance officer's report as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

Vice President Palmer inquired about the bank account balance comparison. OA Cantu explained that while the District had yet to receive tax revenue, expenditures and account balances were on track. OA Cantu stated that all but four conflagration checks had been received and that the checks were coming in with regularity. Chief Miles agreed, adding that expenditures were typical for this time of year and that the ending fund balances showed the District was currently ahead of its expenditures compared to the same period last year.

**VIII. CHIEF'S REPORT:**

**a) Chief Report**

Chief Miles reviewed the Chief's Report with the Board, highlighting projects currently happening.

**b) Director Positions 2, 3, 4**

Director Positions 2, 3, 4 will be up for re-election in the spring. County Election officials will be reaching out to the District sometime after the first of the year to verify the current board position holders and their information.

**c) Christmas Dinner, December 11<sup>th</sup> @ 6pm**

Chief Miles invited the Board to attend the Christmas Dinner and referred to the flyer for additional details.

**d) FEMA Grant**

AC Veit reported that he was working on obtaining bids for plumbing and electrical for the installation of extractors approved by the FEMA Grant.

**IX. NEW BUSINESS:**

**a) Board Approval for Budgeted Purchase of Brush Truck Chassis**

Vice President Palmer made a motion to rescind the previous approval to purchase a brush truck chassis from Dave Smith Motors and approve the second lowest bid submitted by Power Auto Group. Director Bledsoe seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

\*Dave Smith Motors notified the District that the dealership could not honor the quoted price and ceased all communications thereafter with the District.

Director Bledsoe moved to amend the previous motion to include a \$3,000 contingency in case the chassis model had to be a 2025 model. Vice President Palmer seconded the motion. The

motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**b) Schedule Board Work Session**

President Von Flue outlined topics for an upcoming work session, including the budget, strategic plan, and the chiefs' evaluation. He asked Director Bielenberg and Secretary-Treasurer Mengucci to coordinate their schedules and propose a date that would work for both of them.

**c) House Bill 2805 Compliance – OGEC Public Meeting Law Webinar, December 10, 2024 @ 10:00am**

President Von Flue briefly reviewed the new public meeting law requirements for public officials set by the OGEC. He shared that he would be attending in-person training in Keizer on Friday, November 15th. OA Cantu had registered for an online webinar scheduled for December 10th and would inquire if other board members could also participate. Vice President Palmer suggested that OA Cantu explore the possibility of hosting a class for all publicly elected officials in Silverton to attend. OA Cantu confirmed she would reach out for clarification and check if that option was available.

**X. ITEMS PENDING:**

**a) SDAO Conference February 7<sup>th</sup> – 9<sup>th</sup>**

President Von Flue discussed the upcoming SDAO Conference.

**b) Work Session Agenda Insurance Coverage Listing**

Vice President Palmer requested that a detailed list of the District's current insurance policies be provided, along with an explanation of what each policy covers, at a later date. Vice President Palmer noted that at a recent conference, the speaker emphasized the importance of board members understanding the types of insurance held and the reasons for each. Chief Miles responded that the District had received its insurance renewal and was in the process of reviewing the coverages with Larsen-Flynn. He also reported that insurance rates were expected to increase by 10% to 15%.

**c) Ike Mooney Property**

Vice President Palmer inquired about the Ike Mooney property and asked Chief Miles what his thoughts were. Chief Miles replied that he didn't foresee any need to build a station in the next 5 to 10 years and suggested adding the topic to the agenda for the board work session. Vice President Palmer stated her intent was to not take action immediately, but that the District had an action plan for that property.

**XI. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:50p.m.

Approved this 10th day of December, 2024.

Les Von Flue

President